Access Device Programming Guide

FluidSecure
Simply Smart & Affordable

We recommend you label / tag the Access Devices for the Vehicle / Personnel to which
they will be assigned prior to beginning any of the steps below;

Registering an Access Device with Android Cell Phone
iPhone does not support FOB Programming

Download the FluidSecure App from the Play Store.

Open the App, and agree to __all permissions__. Register with your name, email, phone, and Company name. If you already have a profile in the Cloud be sure to use the same email that is located in your Personnel record. NOTE: You must be a CustomerAdmin, in the Cloud, in order to program Access Devices. Once you register, follow the Activating a User instructions that will be emailed to the CustomerAdmin on the account.

Once the phone has been activated in the Cloud, follow the steps below:

- In your Settings, turn on your NFC and Payment Option
- Open the App, and select the option FOB APP
- Select either Vehicles or Personnel, depending on what you are programming the Access Device
- Hold the FOB to your phone's NFC reader: this will often be on the back of your phone
- Enter in the Vehicle ID or PIN to which you want to assign the FOB
- The program will assign the FOB, and return to the selection screen.

Access Device Programming using the Spare Parts Kit
You will need the spare reader and tablet

- Click on the button for which you would like to program for, vehicle or personnel
- Hold the Access Device to the reader
- Enter the ID
- Click Save

Access Device Programming using the HUB

- The HUB must be set up and connected to a LINK. The vehicle or personnel must be authorized to fuel at that link.
- Proceed with a transaction on the link. If programming a vehicle FOB, present the FOB to the reader when it asks for a vehicle. If programming a personnel FOB, you must first enter an authorized vehicle, and present the FOB on the personnel screen. If the FOB has already been assigned, it will display the ID of the vehicle or personnel to which it is assigned.
- If the FOB has not yet been assigned, the App will give a message that the FOB has not been assigned. You will then enter in the Vehicle ID or PIN to which you want to assign the FOB.
- The App will then proceed to the next step of the transaction. Use the BACK button to return to the beginning.

Assigning a Replacement Access Device

In the event a FOB is lost or damaged and you need to provide a replacement follow the steps below:

Vehicles

- Log into the FluidSecure Cloud
- Select Items
- Select Vehicles
- Select Column to Search by Vehicle Number (or item of your choice)
- Enter the Vehicle Number
- Click Edit
- Click beside Access Device
- Click Reprogram Access Device
- Follow additional prompts

Now you are ready to program a replacement following the steps in the Assigning FOB instructions

Personnel

- Log into the FluidSecure Cloud
- Items
- Personnel
- Select Column to Search by Person Name
- Enter the Name
- Edit
- Click beside Access Device Information
- Click Reprogram Access Device
- Follow additional prompts

Now you are ready to program a replacement following the steps in the Assigning FOB instructions